

Continuous Improvement Fund Project Application Consensus Evaluation

Summary Page (All Criteria)

Applicant: _____ Review Date: _____

Project Name: _____ CIF Project #: _____

Criterion	Consensus Criterion Score	Criterion Weighting (%)	Overall Weighted Score
1: Increased Cost Effectiveness	0	20	0.0
2: Increased Blue Box Diversion	0	20	0.0
3: Other Program Performance Improvements	0	20	0.0
4: Regionalization Benefits	0	30	0.0
5: Payback Period and Return On Investment	0	20	0.0
6: Project Implementation Measures/Aspects	0	20	0.0
Total:		130	0.0

Funding Recommendation

Projects Funded at the Minimum Level

Did the project have a Consensus Criterion Total score of at least 60 and a Criterion 6 score of at least 50?

No

Projects Funded above the Minimum Level

Did the project have a Consensus Criterion Score of at least 80 in Criterion 1,2,4, or 5 and a Criterion 6 score of at least 50?

No

Project Budget	Project Budget
Innovation	
Emerging Technologies	
Best Practices	
Promotion and Education	
Total	\$0

Project Funding Range	Base Funding Level	Maximum Addition Funding	Base Funding	Additional Funding	Total Funding	Funding Percentage
Innovation (67-75%)	67%	8%	\$0	\$0	\$0	#DIV/0!
Emerging Technologies (75-100%)	75%	25%	\$0	\$0	\$0	#DIV/0!
Best Practices (25-50%)	25%	25%	\$0	\$0	\$0	#DIV/0!
Promotion and Education (50%)	50%	0%	\$0	\$0	\$0	#DIV/0!
Total			\$0	\$0	\$0	#DIV/0!

Reviewers	Comments / Recommendation
CIF Staff	
CIF Project Committee	
CIF Committee	

Note: Only the consensus evaluation summary is retained for official records.

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Evaluation Criterion 1: Improved Cost Effectiveness

Sub Criterion	Evaluation Considerations	
	General	Refinements/Preferences Based on Project Specifics <i>(Refine / add new evaluation considerations based on project specifics)</i>
a) Improvement in Cost Effectiveness Compared to Current Program	Use WDO Data Base	Consider next lease cost tonne if appropriate.
b) Improvement in Cost Effectiveness Compared to Other Municipalities	Use WDO Data Base	Consider next lease cost tonne if appropriate.
c) Improvement in Cost Effectiveness Compared to Theoretically Achievable	Evaluator judgement based on other programs and consideration of project specifics	

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Evaluation Criterion 2: Increased Blue Box Diversion

Sub Criterion	Evaluation Considerations	
	General	Refinements/Preferences Based on Project Specifics <i>(Refine / add new evaluation considerations based on project specifics)</i>
a) Improvement in residential Blue Box Diversion Compared to Current Generation Rate	Audit Data	Consider new capacity and/or improvements based on tonnage or volume, as applicable> Consider increase in quality and/ or value of materials.
b) Improvement in residential Blue Box Diversion Compared to Current Capture Rate	Audit Data	Consider improvements based on tonnage or volume, as applicable Consider increase in quality and/or value of materials.
a) Improvement in residential Blue Box Diversion Compared to Other Municipalities	Audit Data	Consider improvements based on tonnage or volume, as applicable Consider municipal grouping.

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Evaluation Criterion 3: Other Program Performance Improvements

Sub Criterion	Evaluation Considerations	
	General	Refinements/Preferences Based on Project Specifics <i>(Refine / add new evaluation considerations based on project specifics)</i>
a) Ability to Adapt to Changes in Material Mix	Seasonal changes to mix; Future changes in mix	
b) Ability to Process New Materials	Preference for #1-7 plastics (ex bottle grade #1-2); Preference for film plastic	
c) Transferability of Funded Program Features to Other Municipalities		

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Evaluation Criterion 4: Regionalization Benefits

Sub Criterion	Evaluation Considerations	
	General	Refinements/Preferences Based on Project Specifics <i>(Refine / add new evaluation considerations based on project specifics)</i>
a) Extent of Regionalization Proposed Relative to the Waste Shed		
b) Extent of Proven Collaboration for Obtaining Regionalized Tonnes		
c) Opportunity Cost Per Tonne for the Regional Tonnes	How do the savings compare?	

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Evaluation Criterion 5: Payback Period and Return On Investment

Sub Criterion	Evaluation Considerations	
	General	Refinements/Preferences Based on Project Specifics <i>(Refine / add new evaluation considerations based on project specifics)</i>
a) Payback Period (years) and/or Return on Investment	Preference for shorter payback periods	1: Greater than 8 years 3: Three years 4: Two years 5: One year or less
b) Project Costs	Defined budget, reasonableness of costs	1: poorly defined budget 3: well defined budget 5: Costs seem appropriate, budget includes projected maintenance impacts
b) Risk of Achieving Proposed Payback	Defined project schedule, funding, contractor negotiations, inclusion of other partners	1: High Risk 3: Medium Risk 5: Low Risk
c) Timing of Payback	Preference for (in preferred order) immediate, then short-term, then longer-term	

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Evaluation Criterion 6: Project Implementation Measures/Aspects

Sub Criterion	Evaluation Considerations	
	General	Refinements/Preferences Based on Project Specifics <i>(Refine / add new evaluation considerations based on project specifics)</i>
a) Extent of Project Readiness		1: No budget or Council approval 4: Budget approved but project not started 5: Budget approved and project underway
b) Management Team Experience		1: inexperienced team 3: Qualified team 5: Qualified staff, consultants and contractor involvement
c) Project Risks		1: High risk 5: Low risk
d) Monitoring and Reporting		1: Plan needs to be developed 5: Complete plan identified with budget provision.
e) Quality of Application	Clarity, completeness and accuracy of presentation	
f) Project Schedule	Clarity of presentation; Reasonableness of timeline assumptions; realistic project timing	